**APPLICATION AND INFORMATIVE OFFER**

**TO MARKET RESEARCH**

**On integration of external LED information panels and audio announcement system of RP SIA “Rīgas satiksme” low-floor trams of the 1st delivery with RP SIA “Rīgas satiksme” vehicle management system PikasFleet**

Date: ………………

1. **SUBMITTED BY**

|  |  |
| --- | --- |
| **Firm name of the company** |  |
| **Company Registration Number** |  |

1. **CONTACTPERSON**

|  |  |
| --- | --- |
| **Name, surname** |  |
| **Position** |  |
| **Tel.** |  |
| **E-mail address** |  |

*Abbreviation: ZGT – low-floor trams*

1. **APPLICATION**

**3.1. We certify that the Tenderer:**

- is not insolvent, has not been wound up, has not suspended commercial activities, has no tax debts exceeding EUR 150,00 and has not been excluded from the register of value-added taxpayers (if the person is a value added tax payer);

☐ - is not subject to the exclusion provisions referred to in the first and second paragraphs of Article 11.1 of the Law on International and National Sanctions of the Republic of Latvia;

☐ - **is not subject to the provisions of Article 5k(1) of COUNCIL REGULATION (EU) 2022/576 of 8 April 2022 amending Regulation (EU) No. 833/2014 concerning restrictive measures in view of the activities of Russia destabilising the situation in Ukraine**, i.e. the Tenderer (including the Tenderer's subcontractor(s)) is not:

1. a Russian national or a natural or legal person, entity or body doing business in Russia;
2. a legal person, entity or body which is owned, directly or indirectly, more than 50% by an entity referred to in point (a); or
3. a natural or legal person, entity or body acting on behalf of, or under the instructions of, an entity referred to in point (a) or (b) of this paragraph,

including, where they account for more than 10% of the contract value, subcontractors, suppliers or entities whose capabilities are relied upon within the bounds of the public procurement contract.

* 1. **In accordance with information from the Customer:**

the content of the Technical Specification is sufficient for the submission of a tender;

the Technical Specification is to be improved:

|  |
| --- |
| *If you have indicated that the Technical Specification (Annex 1) is to be improved, please specify what exactly needs to be improved or what information is unclear or insufficient:* |

* 1. **Economic and financial capabilities:**

|  |  |  |
| --- | --- | --- |
| **Total turnover of the Tenderer** | **Year** | |
|  | 2023 | |
|  | 2022 | |
|  | 2021 | |
| **Positive equity in 2023** | | Compliant  Non-compliant |
| **The liquidity ratio** (“Total current assets” divided by the balance sheet row “Total short-term trade payables”) **in 2023 is at least 1** | | Compliant  Non-compliant |

**3.4. Ensuring warranty obligations (provision of maintenance and support service during the warranty period).** Ensures fulfilment of the manufacturer's warranty terms for the proposed technical solution in full, after signing the delivery and acceptance certificate in accordance with the requirements set out in the Technical Specification (in accordance with clause 5 of the Technical Specification):

warranty period is 36 months, as specified by the manufacturer of the technical solution;

|  |
| --- |
| *Please provide comments on the terms of warranty obligations, which would be relevant for the conclusion of the Contract* |

other warranty period offered by the Tenderer: \_\_\_\_\_ (not less than 36 months);

**3.5.** **The experience of the Tenderer:**

The Tenderer has experience implementing at least 1 (one) project equivalent to the subject of the procurement in the last 5 (five) years. A project equivalent to the subject of the procurement constitutes a project involving the supply of equipment to be used in vehicles, along with the technical solution required to perform the functions of the equipment (software, accessories, etc.) or the updating of information systems in vehicles involving the replacement or adaptation of software and/or equipment.

The requirement of 5 years' experience is feasible;

The requirement is not feasible because: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- |
| **The Customer (client, recipient of the technical solution), contact details** | **Duration of the service provision**  **(year, months)** | **Scope and description of the service (name of equipment and amount, type of software)** | **Transaction amount**  **EUR excluding VAT** (may be approximate without specifying figures) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**3.6.** **Attraction of subcontractors:**

  we certify that we will carry out the work of the Contract ourselves without attracting subcontractors;

  it is planned to attract subcontractors (including self-employed persons) for the work of the Contract:

|  |  |
| --- | --- |
| **Firm name and registration number/name, surname** | **Contractual deliverables (supply of equipment, warranty obligations, installation, maintenance, support services)** |
|  |  |
|  |  |

**4. TENDER**

**4.1. Content of the offer to be submitted to Market Research:**

1) a filled out application form;

2) Technical Specification and Annex 1, the technical tender form (MS Word);

**4.2.  We certify that the Tenderer will provide an online presentation of the proposed Technical Solution to the Customer. Contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Tel.\_\_\_\_\_\_\_\_\_\_\_**

**4.3. Implementation of the technical solution proposed under the Contract.** The planned duration of the procurement contract 42 months -– **6 months for the implementation of technical solution and warranty period 36 months from the implementation of solution,** ie., installed equipment and the software works in the delivered equipment (after signing the delivery and acceptance certificate about the installation of equipment in each vehicle). Please comment on the deadlines:

**1) Installation of the prototype in a vehicle:**

- 1 month after the conclusion of the Contract for the installation of the prototype (according to TS 3.1) is sufficient;

- 1 month for the installation of the prototype (according to Annex 1 of Technical specification clause 3.1) is NOT feasible because: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and the deadline proposed by the Tenderer is: \_\_\_\_ months;

**2) implementation of the proposed technical solution 6 months from the date of conclusion of the Contract** (according to Technical specification clause 3.2):

- deadline of 6 months is sufficient;

- deadline is NOT feasible because \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, and the deadline proposed by the Tenderer is: \_\_\_\_\_\_ months;

**4.4. Please indicate the period of time for which the manufacturer of the equipment can ensure the availability of spare parts (clause 7 of Technical specification) after the expiry of technical solution's warranty period:**

at least 24 months after the end of the warranty period;

at least 36 months after the end of the warranty period;

other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**4.5.** At least 1 (one) operative spare kit at no additional cost for operational replacement of the solution will be available at the Customer’s warehouse. Restoration of the spare kit at Customer’s warehouse will be restored (Technical solution clause 7.2):

within 2 working days;

other variant: within \_\_\_\_\_ working days because: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**4.6.** Time required for the equipping of one ZGT with the new technical solution: \_\_\_\_ hours, if the work is performed by 2 persons.

**4.7.** Tenderer can ensure the availability of spare parts after the end of warranty period:

for 12 (twelve) months;

other period: \_\_\_\_ months.

**4.8. Tender form:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Subject of the procurement** | **Price in EUR, VAT excluded** | | **Comments** |
| * + - 1. Offered technical solution providing the operation and maintenance (for implementation of technical solution) of LED information panels, as well as the operation of audio announcement system within the term of Contract: according to the information specified in Technical specification (all together – complete technical solution, equipment, software, training, 1 set of spare parts, technical support service during the entire term of Contract (including the warranty period)),   including: | **0.00** | |  |
| * 1. for one tram (restoration of the operation of LED panels and audio announcement system) | 0.00 | |  |
| * 1. One additional set of spare parts (in addition to the set included in the total cost of the technical solution during the term of the contract and available in the Customer's warehouse), the price of which shall not be increased during the warranty period of the technical solution offered | 0.00 | |  |
| * 1. Software licenses (if required), quantity, specifying – if it shall be one-time payment or subscription of license for the certain period of time during the warranty period | 0.00 | |  |
| * 1. Support service during the warranty period (not more than 90 hours in 3 years), coordinating the amount of hours allocated to the service with the customer - for cases that are not included in the warranty conditions | For 1 h  0.00 | For 90 h  0.00 |  |
| Total | 0.00 | |  |

*“\*” - The financial offer includes all costs necessary for the performance of the procurement contract. The total amount of the price and the Contract must be calculated and indicated in the tender to two (2) decimal places.*

**4.9. Payment procedure:**

1) Customer ensures payment for the delivered equipment (after signing the acceptance deed for a certain amount) in full – coordinated and tested autonomous operation of the prototype, delivery of the rest of the equipment (in certain quantities or all together), their operation tested and a signed delivery and acceptance deed;

2) After the provision of service (after the integration with PikasFleet) in full and all equipment work according to the Technical specification.

**4.10. Evaluation criterion:** economically most advantageous tender. Possible criteria:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Evaluation criterion** | **Weighing** | **Tenderer's proposals and opinion on the evaluation criteria** |
| 1. | Price for complete technical solution for LED information panels and integration of audio announcement system (according to clause 1 of application form) | 90 |  |
| 2. | Support service during the warranty period (not more than 90 hours in 3 years), coordinating the amount of hours allocated to the service with the customer - for cases that are not included in the warranty conditions (in total for 90 hours) | 10 |  |

* *As part of an open procurement procedure, during the evaluation of tenders, 1 (equipment)* *prototype will be requested to be installed and tested in one ZGT vehicles (1 prototype in 1 vehicle with 3-sections). For the purposes of the Technical specification, a prototype means a functioning hardware and software solution installed on vehicle, connected online to the customer's content management server, with appropriate wiring and power supply to ensure safe operation of the equipment.*
* *During the test, the functionality, design, ease and installation time of the prototype will be evaluated. The Customer shall provide the necessary infrastructure for the test. A recording of the Test will be made.*

1. **ADDITIONAL INFORMATION. Access to the project facilities (with LED panels and audio announcement system existing in ZGT).**

The Customer shall provide the Tenderer with the opportunity to arrive in person and see the different types of Vehicles in which the technical solution is to be installed. The date and time of arrival need to be agreed in advance with the Customer's representative Aldis Lācis, e-mail, tel.: 29178549, e-mail: [aldis.lacis@rigassatiksme.lv](mailto:aldis.lacis@rigassatiksme.lv).

**ANNEX:** The Technical Specification and technical tender form (Annex 1).