**APPLICATION AND INFORMATION PROPOSAL FOR MARKET SURVEY**

*Purchase of public transport data analysis software for the integration of data, and preparation and visualisation of analytical reports*

Date: \_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2024

1. **SUBMITTED BY**

|  |  |
| --- | --- |
| **Company name\*** |  |
| **Company registration number** |  |

1. **CONTACT PERSON**

|  |  |
| --- | --- |
| **Name, surname** |  |
| **Position** |  |
| **Phone number** |  |
| **E-mail address** |  |

*\* Hereinafter referred to as the Tenderer*

1. **APPLICATION**

**3.1.** We hereby certify that the Tenderer is not insolvent, is not undergoing liquidation, has not suspended its business, has no tax arrears exceeding EUR 150.00, and has not been struck from the register of value-added tax payers (if the person is a payer of value-added tax).

**3.2.** The Tenderer is not subject to international or national sanctions as defined in Section 11.1(1, 2) of the Law on International Sanctions and National Sanctions of the Republic of Latvia.

**3.3.** We hereby certify that the Tenderer is not subject to the sanctions specified in Article 5k(1) of Council Regulation (EU) 2022/576 of 8 April 2022 amending Regulation (EU) No 833/2014 concerning restrictive measures in view of Russia’s actions destabilising the situation in Ukraine, that is, the Tenderer (including the Tenderer’s subcontractors) is not:

3.3.1. a national of Russia, or a natural individual or legal entity or body that conducts business in Russia;

3.3.2. a legal entity or body that is more than 50 % owned, directly or indirectly, by an entity referred to in item (a) of this Section;

3.3.3. a natural individual or legal entity or body that acts on behalf of, or at the behest of, any entity referred to in Sections 3.3.1 or 3.3.2, including situations, in which they account for more than 10 % of the contract value, subcontractors, suppliers, or entities whose capacity the party relies on as defined in the directives on public procurement.

**3.4.**We have read the technical specifications and deem they:

are feasible and of sufficient content to permit the submission of a proposal;

need improvement;

|  |
| --- |
| *If you have indicated that the technical documentation needs to be, please specify exactly what needs to be improved, or what information is unclear or deficient.*  *Please ask your questions before submitting your proposal.* |

**3.5.**During the past three (3) years, i.e. 2021, 2022, 2023, and up to the proposal submission deadline in 2024, the Tenderer has implemented a System it has developed for at least for three (3) clients, of which:

* at least one client operates a city public transport route network, and the number of data sensors in it is at least 150;
* at least one client has a system in place that integrates and analyses GPS, electronic ticket system data:

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Client**  (contact person of the client) | **Brief description of the service provided, time/period of the contract** | **Contract price EUR without VAT** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

**3.6.**The Tenderer provides the following specialists, who must have had experience in the past three (3) years (2021, 2022, 2023, and up to the submission of the proposal in 2024), for the team performing the service:

* One (1) project manager with experience implementing a public transport data analysis system or an equivalent system;
* One (1) programmer with experience developing or adapting a public transport data analysis system or an equivalent system;
* One (1) system tester with experience testing a public transport data analysis system or an equivalent system.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Specialist**  (name, surname) | **Duties in providing the service** | **Number and name of valid certificate for the qualification level** | **Brief description of experience** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |

***Note! An equivalent system is defined as a system that meets criteria defined in Section 7.3 of the technical specifications.***

**3.7.**Hiring of subcontractors:

We certify that we will provide the service independently, without hiring subcontractors;

Subcontractors (including self-employed individuals) are planned to be hired for the provision of the service:

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Name and registration number, or name, surname** | **Work assigned** | **Work assigned as a % of the total** |
| 1. |  |  |  |
| 2. |  |  |  |

1. **PROPOSAL**

**4.1.** Financial proposal\*:

|  |  |  |
| --- | --- | --- |
| **No** | **Name** | **Proposal price in EUR, without VAT\*\*** |
| 1. | Price of developing the main functions of the System (6 months) | <.....> |
| 2. | Price of developing other functions (12 months) | <.....> |
| 3. | System maintenance price, including technical support (24 months) | <.....> |
| 4. | price for increasing the scope of service:   * price per additional analyst-level user * price of 1 working hour for the implementation of improvements requested by the Client | - |
| <.....> |
| <.....> |
| **Total price:** | | **<.....>** |

*\* In accordance with the requirements of the technical specifications.*

*\*\* Including all possible costs necessary to fully implement the service in accordance with the technical specifications.*

**4.2.** Additional System features proposed by the Tenderer:

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Name** | **Specify and/or describe\***  *(if offered)* | **Proposed price in EUR, without VAT**  *(indicate if not included in the main price of the System, i.e. in Table 4.1 of the financial proposal)* |
| 1. | The System has a tool that displays the departure times of the nearest trips by indicating the location (by entering the necessary stop) and statistics on APC and EPS data discrepancies during a trip based on historical data, intended for the operational planning of check activities. If this tool is provided in the System, it must be usable on the website, on a tablet, and on a mobile device *(Section 6.1.1 of the technical specifications)*. |  | <.....> |
| 2. | There is an AI feature that has at least the following capabilities:  2.1. make recommendations based on data for PTV quantity planning, PTV capacity planning, PTV route and trip planning, and efficient ticket inspector planning and performance;  2.2. display of the most frequent locations of AVL data loss on a geographic map  2.3. ability to disable/enable AI functions by the user *(Section 6.1.2 of the technical specifications)*. |  | <.....> |
| 3. | A public transport service quality *assessment tool*, or any other functions for which the Tenderer provides an additional explanation of their applications and methodology.  *(Section 6.1.3 of the technical specifications)*. |  | <.....> |

*\* Larger-sized pieces of information can be enclosed in the annex.*

**4.3.** Having assessed the set qualification requirements, the Tenderer will prepare and demonstrate the capabilities of its System using the data provided by the Client within \_\_\_\_\_\_\_ business days after the access details are received.

**4.4.** Preferred payment arrangements:

|  |
| --- |
| *Please indicate your preferred payment arrangements as part of the contract.* |

**4.5.**Other conditions ensuring the validity of the proposal

|  |
| --- |
| *Please indicate, any other conditions of the proposal that the Client must take into account in order for the proposal to be valid at the quoted price, and for the performance and warranty periods to take effect.* |

**The information in the proposal will be used for the preparation of the procurement procedure and the procurement regulations!**

Enclosed:

1. Technical specifications.