**APPLICATION AND INFORMATIVE OFFER**

**TO MARKET RESEARCH**

**On restoring and ensuring the operation of the LCD monitors of the passenger information system in the vehicles of RM LLC Rīgas satiksme**

Date: ………………

1. **SUBMITTED BY**

|  |  |
| --- | --- |
| **Firm name of the company** |  |
| **Company Registration Number** |  |

1. **CONTACT PERSON**

|  |  |
| --- | --- |
| **Name, surname** |  |
| **Position** |  |
| **Tel.** |  |
| **E-mail address** |  |

1. **APPLICATION**

**3.1. We certify that the Tenderer:**

- is not insolvent, has not been wound up, has not suspended commercial activities, has no tax debts exceeding EUR 150,00 and has not been excluded from the register of value-added taxpayers (if the person is a value added tax payer);

☐ - is not subject to the exclusion provisions referred to in the first and second paragraphs of Article 11.1 of the Law on International and National Sanctions of the Republic of Latvia;

☐ - **is not subject to the provisions of Article 5k(1) of COUNCIL REGULATION (EU) 2022/576 of 8 April 2022 amending Regulation (EU) No. 833/2014 concerning restrictive measures in view of the activities of Russia destabilising the situation in Ukraine**, i.e. the Tenderer (including the Tenderer's subcontractor(s)) is not:

1. a Russian national or a natural or legal person, entity or body doing business in Russia;
2. a legal person, entity or body which is owned, directly or indirectly, more than 50% by an entity referred to in point (a); or
3. a natural or legal person, entity or body acting on behalf of, or under the instructions of, an entity referred to in point (a) or (b) of this paragraph,

including, where they account for more than 10% of the contract value, subcontractors, suppliers or entities whose capabilities are relied upon within the bounds of the public procurement contract.

* 1. **In accordance with information from the Customer:**

the content of the Technical Specification is sufficient for the submission of a tender;

the Technical Specification is to be improved:

|  |
| --- |
| *If you have indicated that the Technical Specification (Annex 1) is to be improved, please specify what exactly needs to be improved or what information is unclear or insufficient:* |

* 1. **Economic and financial capabilities:**

|  |  |  |
| --- | --- | --- |
| **Total turnover of the Tenderer** | **Year** | |
|  | 2023 | |
|  | 2022 | |
|  | 2021 | |
| **Positive equity in 2023** | | Compliant  Non-compliant |
| **The liquidity ratio** (“Total current assets” divided by the balance sheet row “Total short-term trade payables”) **in 2023 is at least 1** | | Compliant  Non-compliant |

**3.4. Ensuring warranty obligations (provision of maintenance and support service during the warranty period).** Ensures fulfilment of the manufacturer's warranty terms for the proposed technical solution, after signing the delivery and acceptance certificate in accordance with the requirements set out in the Technical Specification (in accordance with clause 4 of the Technical Specification):

warranty period is 36 months, as specified by the manufacturer of the technical solution;

|  |
| --- |
| *Please provide comments on the terms of warranty obligations, which would be relevant for the conclusion of the Contract* |

other warranty period offered by the Tenderer: \_\_\_\_\_ (not less than 36 months);

**3.5. The experience of the Tenderer or any subcontractor used by the Tenderer:**

The Tenderer has experience implementing at least 1 (one) project equivalent to the subject of the procurement in the last 5 (five) years. A project equivalent to the subject of the procurement constitutes a project involving the supply of equipment to be used in vehicles, along with the technical solution required to perform the functions of the equipment (software, accessories, etc.) or the updating of information systems in vehicles involving the replacement or adaptation of software and/or equipment.

The requirement of 5 years' experience is feasible;

The requirement is not feasible because: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- |
| **The Customer (client, recipient of the technical solution), contact details** | **Duration of the service provision**  **(year, months)** | **Scope and description of the service (name of equipment and amount, type of software)** | **Transaction amount**  **EUR excluding VAT** (may be approximate without specifying figures) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**3.6. Subcontractors and specialists.**

**3.6.1. Attraction of subcontractors:**

we certify that we will carry out the work of the Contract ourselves without attracting subcontractors;

it is planned to attract subcontractors (including self-employed persons) for the work of the Contract:

|  |  |
| --- | --- |
| **Firm name and registration number/name, surname** | **Contractual deliverables (supply of equipment, warranty obligations, installation, maintenance, support services)** |
|  |  |
|  |  |

**4. TENDER**

**4.1. Content of the offer to be submitted to Market Research:**

1) a filled out application form;

2) Technical Specification and the technical tender form (MS Word);

**4.2.  We certify that the Tenderer will provide an online presentation of the proposed Technical Solution to the Customer. Contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Tel.: \_\_\_\_\_\_\_\_\_\_\_**

**4.3. Implementation of the technical solution proposed under the Contract.** The planned duration of the procurement contract - 6 months and warranty period 36 months from the implementation of solution, ie., installed equipment and the software works in the delivered equipment. Please comment on the deadlines:

**1) Installation of the prototype in a vehicle:**

- 2 weeks after the conclusion of the Contract for the installation of the prototype (according to TS 3.1) is sufficient;

- 2 weeks for the installation of the prototype (according to Annex 1, TS 3.1) is NOT feasible because: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

and the deadline proposed by the Tenderer is: \_\_\_\_\_\_\_\_\_\_ months;

**2) restoration of the operation of 350 LCD monitors and implementation of technical solution 6 months from the date of conclusion of the Contract:**

- deadline of 6 months is sufficient;

- deadline is NOT feasible because \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and the deadline proposed by the Tenderer is: \_\_\_\_\_\_\_\_\_\_ months;

**4.4. Please indicate the period of time for which the manufacturer of the equipment can ensure the availability of spare parts (TS 5.1) after the expiry of technical solution's warranty period:**

at least 24 months after the end of the warranty period;

at least 36 months after the end of the warranty period;

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ .

**4.5 Tender form:**

|  |  |  |
| --- | --- | --- |
| **Subject of the procurement** | **Price in EUR, VAT excluded** | **Comments** |
| 1. Complete technical solution for the restoration and maintenance of the LCD monitors of the passenger information system of the Customer's Vehicles (implementation of the technical solution) within the term of the Contract: for buses, trams and trolleybuses 350 LCD monitors (all together – complete technical solution, equipment, software, training, technical support service, 3 sets of spare parts), incl.: |  |  |
| * 1. for one trolleybus (with 1 LCD monitor); |  |  |
| * 1. for one tram (with 1 LCD monitor); |  |  |
| * 1. for one bus (with 1 LCD monitor). |  |  |
| * 1. One set of spare parts (in addition to the set included in the total cost of the technical solution during the term of the contract and available in the Customer's warehouse), the price of which shall not be increased during the warranty period of the technical solution offered |  |  |
| * 1. Software licences (if required), quantity, specifying – if it shall be one-time payment or subscription of licence for the certain period of time |  |  |

*"\*" - The financial offer includes all costs necessary for the performance of the procurement contract. The total amount of the price and the Contract must be calculated and indicated in the tender to two (2) decimal places.*

**4.6. Payment procedure:** Customer ensures payment for the delivered equipment (after signing the acceptance deed for a certain amount) in full.

**4.7. Evaluation criterion:** economically most advantageous tender. Possible criteria:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Evaluation criterion** | **Weighing against other tenders** | **Tenderer's proposals and opinion on the evaluation criteria** |
| 1. | Price for complete technical solution for 350 LCD monitors (all together -– complete technical solution, equipment, software, training, technical support service, 3 sets of spare parts, incl. LCD replacement costs if required by the technical solution) | 90 |  |
| 2. | Usability, design and functionality of equipment (ease and speed of replacement, changes required to existing solution) | 10 |  |

* *As part of an open procurement procedure, during the evaluation of tenders, 3 (equipment) prototypes will be requested to be installed and tested in at least 3 different vehicles (1 prototype per type of vehicle). For the purposes of the Technical Specification, a prototype means a functioning hardware and software solution installed on the IP, connected online to the customer's content management server, with appropriate wiring and power supply to ensure safe operation of the equipment.*
* *During the test, the functionality, design, ease and installation time of the prototype will be evaluated. The Customer shall provide the necessary infrastructure for the test. A recording of the Test will be made.*

1. **ADDITIONAL INFORMATION. Access to the project facilities (vehicles, LCD monitors).**

The Customer shall provide the Tenderer with the opportunity to arrive in person and see the different types of Vehicles in which the technical solution is to be installed. The date and time of arrival need to be agreed in advance with the Customer's representative Aldis Lācis, e-mail: [aldis.lacis@rigassatiksme.lv.](mailto:aldis.lacis@rigassatiksme.lv)

**ANNEX:** The Technical Specification and technical tender form.