**APPLICATION FOR MARKET RESEARCH**

*delivery, training, integration with the Customer's Information Systems and maintenance of the registration and incident registration and management information system*

Date: 2023 \_\_\_. \_\_\_\_\_\_\_\_.

1. **SUBMITTED**

|  |  |
| --- | --- |
| **Full name of the company** |  |
| **Registration number of the company** |  |

1. **CONTACT**

|  |  |
| --- | --- |
| **Name, surname** |  |
| **Position held** |  |
| **Phone number** |  |
| **E-mail address** |  |

hereinafter referred to as the applicant

1. **APPLICATION**

**3.1.** We certify that the applicant is not insolvent, is not being liquidated, has not suspended economic activity, has no tax debt exceeding EUR 150.00, and is not excluded from the register of value added tax payers (if the person is a payer of value added tax (hereinafter referred to as VAT)).

**3.2.** We confirm that upon request the applicant will submit information (certification) about the person(s) of political significance.

**3.3.** We certify that the applicant has enough technical and human resources at his or her disposal to ensure a high-quality and compliant service.

**3.4.**  We are familiar with the technical specification and recognize it as:

[ ] enforceable and its content enough to submit a tender;

[ ] to be improved:

|  |
| --- |
| *If you have noted that the technical specification needs to be improved, please indicate what exactly needs to be improved or what information is unclear in order to prepare the tender.**We invite you to ask unclear questions before submitting your application.* |

**3.5.**  Will the applicant implement the service independently or will subcontractors?

[ ]  The applicant undertakes to perform the service independently;

[ ]  The applicant intends to attract subcontractor(s) (including self-employed persons) to the service:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Tasks to be transferred** | **Volume of tasks to be performed out of the total volume (indicated as a percentage)** | **Share of the amount of the contract to be transferred in monetary terms** |
| [name] | 1. ...
2. ...
3. ...
 | ... % | 0,00 |

* 1. Pieredze līdzīgu pakalpojumu veikšanā (norādiet pieredzi par vismaz viena pakalpojuma izpildi):

|  |  |  |
| --- | --- | --- |
| **Nr. p.k.** | **Pasūtītājs (pasūtītāja kontaktpersona)** | **Pakalpojums, izpildes datums, īss raksturojums** |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |

1. **OFFER**
2. **4.1.** Financial offer:

|  |  |  |  |
| --- | --- | --- | --- |
| Service | Unit of measurement | Provisional quantity | Price *in euros* excluding VAT per unit of measurement |
| **Development in accordance** with the Technical Specification | piece | 1 |  |
| **Adjustment works**, if necessary, at the request of the Customer  | hour | n/a |  |
| **Support and maintenance** **of the contract** in accordance with the Technical Specification  | month | 12 |  |
|  **Training of the** customer’s employees in accordance with the Technical Specification | piece | 1 |  |

**4.2.** Additional financial offer in compliance with the requirements of the Technical Specification, which the Customer must consider:

|  |  |  |  |
| --- | --- | --- | --- |
| Service | Unit of measurement | Provisional quantity | Price *in euros* excluding VAT per unit of measurement |
| [Name]  | [Name] | [digit] | [amount] |

**4.3.**Preferred payment procedure:

|  |
| --- |
| *Please indicate what would be the recommended payment procedure within the framework of the contract, taking into account the fact that prepayment is not possible.* |

**4.4.**Other conditions ensuring the validity of the offer price:

|  |
| --- |
| *Please indicate, if any, other conditions of the offer that the contracting authority must consider in order for the offer at the indicated price to be valid.* |